

Amended

Rock Koshkonong Lake District

Board of Commissioners

March 20, 2024

9:00 a.m.

Fulton Town Hall

2738 W Fulton Center Dr.

Edgerton WI 53534

1. Call to Order
2. Confirmation of Meeting Public Notice
3. Approval of Agenda (action)
4. Approval Draft February 15, 2024 Meeting Minutes (action)
5. Public Participation (agenda items only)
6. Treasurers Report
7. Bills and Invoices (discussion/action)
 - Water Control Project Debris Boom Bid Specification (discussion/action)
8. Indianford Dam Report
 - Dam Maintenance/Gate Operation(discussion/action)
 - Dam Inspection Bid Specification (discussion/action)
9. Lake Management
 - Request Water Level Increase (discussion/action)
10. Communications
 - OneNeck IT Proposal (discussion/ action)
 - Newsletter
 - Annual Meeting (discussion/action)
11. Public Participation
12. Comments by Commissioners
13. Adjourn

FEBRUARY 15, 2024
BOARD OF COMMISSIONERS MEETING MINUTES
ROCK KOSHKONONG LAKE DISTRICT

Chair Alan Sweeney called the meeting to order at 6:50 p.m. due to a lack of quorum at 6:00 p.m. Board of Commissioner members present were Treasurer Mark Meyer, Michael Shumaker, Kerry Hull, and Eric "Rick" Richardson

Sweeney confirmed the meeting agendas were posted.

APPROVE AGENDA: A Richardson/Shumaker motion to approve the agenda passed, all voted in favor.

APPROVE MINUTES: A Richardson/Shumaker motion to approve the January 18, 2024 minutes passed, all voted in favor.

PUBLIC PARTICIPATION: Chairperson Sweeney asked for public participation. There was none.

TREASURER'S REPORT: Meyer presented the Treasurer's report.

Treasurer Meyer reported an addition of \$47,486.75 to the 2024 general fund, attributed to tax revenue, a grant for buoys, and reduced expenses in 2023. These funds will be retained in the general fund to support upcoming initiatives.

On January 19, \$200,000 was received from the Wisconsin Department of Natural Resources as the 50% disbursement of the grant for the water control project. The remaining amount will be requested after the installation of the debris boom and completion of the dam inspection.

A Shumaker/Richardson motion to approve the Treasurer's report and the bills list passed, all voted in favor.

INDIANFORD DAM REPORT: The Board discussed the debris boom bid and Treasurer Meyer will meet with IEI to provide a quote for the project along with the required inspections. Chairperson Sweeney will meet with Attorney Russell to find out if the quote will be sufficient or if the solicitation to bid is needed.

The Board directed Chair Sweeney to work with Attorney Russell on a bid specification for the dam inspection as needed.

COMMUNICATIONS: The Board discussed the possibility of hosting the annual meeting again at the Edgerton Performing Arts Center, with the final date to be determined in March. The Board recommended August 10.

PUBLIC PARTICIPATION: None

COMMENTS BY COMMISSIONERS: None

Being no other business before the board, a Shumaker/Richardson motion to adjourn at 7:10 p.m. passed, all voted in favor.

Rock Koshkonong Lake District March 20th, 2024

2-15-2024 Balance	\$ 44,094.20
Interest	\$ 7.01
Fox Construction	TBD

3-20-2024 Balance	\$ 44,101.21
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Water Control Project Checking

10-5-2021 Transfer from Lake Fund	\$ 700,000.00
10-26-2021 Transfer from General Fund (balance of 2021 budget- loan payment)	\$ 114,544.63
10-26-2021 Meade and Hunt #1802663	\$ (6,521.44)
11-23-2021 Meade and Hunt #1813312	\$ (7,045.79)
11-23-2021 Meade and Hunt #1813312	\$ (6,767.50)
11-26-2021 IEI Pay Request #1 (10% retainage owed at completion)	\$ (38,894.40)
1-5-2021 Meade and Hunt November 2021	\$ (10,977.00)
1-5-2021 Transfer from General Fund (2019 & 2020 unspent. Approved 12-15-2021)	\$ 82,368.00
1-21-2022 Meade and Hunt invoice #326602	\$ (5,739.75)
3-14-2022 Meade and Hunt invoice #327697	\$ (2,061.75)
3-25-22 Meade and Hunt Invoice #328937	\$ (3,147.25)
3-25-22 IEI Pay Request #2 (10% retainage owed at completion)	\$ (51,687.00)
4-29-22 Meade and Hunt Invoice #329983	\$ (5,678.00)
6-14-22 Transfer to General Fund for bills paid in 2021. Reconciliation.	\$ (18,693.06)
6-27-22 Transfer from General Fund- 2021 LKWA donation for cleaning boom	\$ 2,500.00
7-11-22 Transfer from General Fund- 2022 Loan Payment Allocation	\$ 190,000.00
7-29-22 Mead and Hunt Invoice #33147	\$ (4,318.00)
7-29-22 Mead and Hunt Invoice #332948	\$ (8,951.75)
7-29-22 Mead and Hunt Invoice # 334300	\$ (688.00)
8-29-22 IEI Pay Request #3 (10% retainage owed at completion)	\$ (127,747.50)
8-24-22 Meade and Hunt Invoice 335627 (actual owed \$6,207 balance credited)	\$ (13,957.75)
9-30-2022 TSC Concrete Testing	\$ (957.00)
9-30-2022 ECS Concrete Testing	\$ (598.00)
9-30-2022 Transfer from General Fund 2021 Balance	\$ 26,209.00
10-19-2022 Transfer from Lake Improvement Fund	\$ 107,347.68
10-21-22 IEI Pany Request #4 (10% retainage owed at completion)	\$ (296,681.29)
11-21-22 Mead and Hunt Invoice 337686 August	\$ (7,003.00)
11-21-22 Mead and Hunt Invoice 338931 September	\$ (6,731.51)
11-21-22 Mead and Hunt Invoice 340459 October	\$ (4,121.00)
11-21-22 IEI Pay Request #5 (10% retainage owed at completion)	\$ (365,490.00)
1-5-2023 IEI Pay Request #6 (10% retainage owed at completion)	\$ (267,250.50)
1-5-2023 Mead and Hunt Invoice 341342 November	\$ (11,130.76)
1-5-2023 National Exchange Bank Loan Draw #1	\$ 55,000.00
1-17-2023 Transfer to GF for TSC invoice IN125500	\$ (1,385.00)
1-31-2023 Meade and Hunt Invoice 342723 December	\$ (10,060.88)
1-31-2023 National Exchange Bank Loan Draw #2 transfer from GF	\$ 90,000.00
2-1-2023 IEI Pay Request #7	\$ (78,914.70)
3-15-2023TSC- Concrete Testing Invoice IN125834 (paid from GF, transfer this account)	\$ (2,665.00)
2-28-2023 IEI Pay Request #8	\$ (116,640.00)
3-15-2023 TSC Invoice #IN126128	\$ (1,754.00)
2-27-2023 Mead and Hunt January (Part 1/2 Invoice #344257)	\$ (8,209.08)
2-27-2023 National Exchange Bank Loan Draw #3	\$ 130,000.00
4-21-2023 Transfer from Dam Fund	\$ 2,200.00

4-21-2023 TSC Concrete Testing	\$ (1,233.00)
4-25-2023 National Exchange Bank Loan Draw #4	\$ 230,000.00
4-25-2023 IEI Pay Request #9	\$ (60,210.00)
4-25-2023 IEI Pay Request #10 *check is MIA- requested cancel and reissue from FCB*	\$ (72,499.50)
5-1-2023 IEI General Contractors- Failed Dewater and Sill Repairs- Change Order #9	\$ (82,527.00)
5-1-2023 Mead and Hunt Invoice- Failed Dewater and Sill Repairs - March	\$ (8,282.48)
4-25-2023 National Exchange Bank Loan Draw #5	\$ 20,000.00
5-19-2023 IEI Balance Due on Pay Request #11	\$ (9,484.50)
5-22-2023 Mead and Hunt April	\$ (4,979.06)
5-22-2023 TSC Invoice # IN126819	\$ (100.00)
6-27-2023 Transfer from GF- 2022 balance	\$ 19,289.00
6-27-2023 Meade and Hunt May Invoices	\$ (3,928.75)
7-14-2023 National Exchange Bank Loan Draw #6	\$ 40,000.00
7-14-2023 IEI Pay Request #12	\$ (58,850.00)
8-23-2023 TSC Concrete Testing	\$ (3,163.00)
8-23-2023 Worthington Products- Debris Booms and Hardware	\$ (10,719.41)
8-25-2023 Mead and Hunt June	\$ (2,084.00)
8-25-2023 Mead and Hunt July	\$ (5,659.84)
8-25-2023 National Exchange Bank Loan Draw #7	\$ 420,000.00
8-25-2023 IEI Pay Request #13	\$ (132,489.40)
10-3-2023 Mead and Hunt August	\$ (4,492.13)
10-3-2023 IEI Cast in Place Concrete Change Request	\$ (72,250.00)
10-26-2023 Mead and Hunt September	\$ (1,638.00)
10-26-2023 IEI Pay Request #14	\$ (96,525.00)
11-20-2023 IEI Pay Request #15	\$ (13,500.00)
11-20-2023 Mead and Hunt October	\$ (3,697.68)
1-3-2024 Mead and Hunt November	\$ (1,580.25)
1-19-2024 50% Dispersement from WIDNR Grant	\$ 200,000.00
2-2-2024 IEI Project Retention	\$ (207,710.09)
2-12-2024 IEI Refund for duplicate payment- Cast in place concrete/PR #14	\$ 72,250.00
2-29-2024 Mead and Hunt January (Request to confirm final payment for the project)	\$ (1,940.25)

2-15-2024 Water Control Project Checking Balance \$ **149,697.31**

Final Bill for As-Builts Mead and Hunt \$ (3,496.75)

3-20-2024 Balance \$ **146,200.56**

Borrowing Cap with a maximum 8 year duration	\$ 1,100,000.00
9-29-2023 Loan Summary Max 1.1M (corrected amount +1500 for loan origination)	\$ 986,500.00
7-20-2023 Loan Payoff (after 2023 payment of 190K) + Draw #7	\$ (803,709.42)
2-29-2024 Loan Payment	\$ 190,000.00
Estimated Interest	\$ (31,344.67)
Estimated Balance	\$ (645,054.09)
Dam Project Budget Total (RKLD 2021-2022 Resolution)	\$ 2,277,500.00
IEI Genral Contractors Base Contract and Changes including cast in place concrete	\$ (2,057,465.96)
Mead and Hunt to date	\$ (236,848.02)
Concrete Testing to date	\$ (9,190.00)
Balance	\$ (26,003.98)
Down Stream Dredging and East Bay Debris (Dam Fund NTE)	\$ 100,000.00
Final Costs (missing cost from Fox Constrution for removing spoils)	\$ (87,749.50)

Wall Repairs (Rock County 2023 Resolution NTE)	\$ 425,000.00
To be submitted for reimbursement	\$ (115,630.54)
PAID BY Rock County	\$ 115,630.54

General Fund Balance and Activity

2-15-2024 Balance	\$ 141,189.87
Kim Bothom March	\$ (1,200.00)
Jenny Salvo March	\$ (1,200.00)
Alliant #1	\$ (56.50)
Alliant #2	\$ (20.38)
Jenny Salvo Computer Reimbursement	\$ (443.10)
National Exchange Bank 2024 Loan Payment	\$ (190,000.00)
Wire Transfer Fee	\$ (20.00)
Russell Law Office	\$ (380.12)
Deposit Taxes	\$ 46,162.64
Deposit Taxes	<u>\$ 83,763.99</u>
3-20-2024 Adjusted Balance	\$ 77,796.40
Kim Bothom- April	\$ (1,200.00)
Jenny Salvo- April	<u>\$ (1,200.00)</u>
3-21-2024 Expected Balance	\$ 75,396.40

Notes:

1. Debris Boom needs to be competitively bid.
2. Debris boom was installed in 2014. Upstream anchor was existing and used for the warning floats.
3. Dam Inspection Bid. 1- Bank to Bank 10 year. 2- Power House WCP underwater. 3- West Wall Repair
4. Dam Operation Matrix needs to be implemented. CFS 1000-5000
5. IT Firm Selection
6. Select IT Firm

Debt Reduction Plan- Final Payment in 2027 or sooner. Excess funds may allow for 2026 Payoff

2024 Balance	\$ 645,054.09
2024-2025 Interest	\$ 19,351.62
2025 Payment	\$ (190,000.00)
2025 Grant Final	<u>\$ (200,000.00)</u>
2025 Balance	\$ 274,405.71
2025-2026 Interest	\$ 10,701.82
2026 Payment	<u>\$ (190,000.00)</u>
2026 Balance	\$ 95,107.54



Rock Koshkonong LAKE DISTRICT

RKLD.org • Protect. Preserve. Improve.

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SOLICITATION TO BID

PROJECT: ENGINEERING AND INSTALLATION OF UPSTREAM DEBRIS BOOM

Indianford Dam
Lake Koshkonong, Wisconsin

Bid Submission

Bids must be postmarked by March 30, 2024 at 5:00 p.m.

Rock Koshkonong Lake District
PO Box 63
Edgerton, WI 53534
ATTN: Mark Meyer, Treasurer

Pre-Bid Tour

March 7 at 10:00 a.m., CST
Indianford Dam Powerhouse
3893 West County Rd M, Edgerton, WI 53534

21 **PROJECT: ENGINEERING AND INSTALLATION OF UPSTREAM DEBRIS BOOM**

22 **INDIANFORD DAM**

23 **LAKE KOSHKONONG, WISCONSIN**

24 **BID SUBMISSION: Bids must be postmarked by March 30, 2024, at 5:00 p.m. and mailed to the**
25 **following address:**

26 **Rock Koshkonong Lake District**
27 **PO Box 63**
28 **Edgerton, WI 53534**
29 **ATTN: Mark Meyer, Treasurer**

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31 OWNER: Rock Koshkonong Lake District (hereinafter RKLD)

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33 All potential bidders and employees of bidders must be trained and/or certified as defined and required
34 by the Occupational Health and Safety Administration (hereinafter OSHA). All bids from contractors who
35 fail to follow this requirement will be rejected.

36 The project is let using the design-build process. Base bids will be received as a single lump sum. Any
37 bids that fail to list a lump sum will not be accepted. RKLD will identify and select the lower, qualified,
38 responsible bidder.

39 Sealed bids will be accepted as follows, before the time indicated above: The bidder is responsible for
40 delivering the sealed bid to the location described above, or by email by the deadline for bid submission.
41 Bidder has the sole responsibility for delivering the bids by the deadline

42 Once the lowest bid has been identified and selected, the RKLD will award the project to said lowest bidder
43 on April 24, 2024. Successful Contractor shall provide applicable license and proof of insurance upon
44 notification of award.

45 Generally, the work will consist of the following: The contractor will design and install a debris boom using
46 the existing anchor points. The debris boom will be constructed using materials supplied by RKLD. The
47 project will require relocation of the power house and connection closer to the spillway and surveying of
48 the anchor points to design a system that will tension the boom consistently as it moves vertically.
49 Contractor will provide the anchors and/or the first link to the debris boom and will add floats as needed.
50 The contractor will also be responsible for obtaining the approval of the Wisconsin Department of Natural
51 Resources (hereinafter DNR). All work shall be compliant with state, local, and environmental regulations.

52 The following specifications must be followed: First, connections to the existing anchors must allow for
53 the debris boom to move a minimum of six (6) feet vertically to allow for changes in the water level. The
54 installation must be reasonable based on estimated water levels of 776-782 as prescribed by the National
55 Geodetic Vertical Datum of 1929 (hereinafter NGVD29). The design will be 150% of the debris boom
56 hardware load rating. The following deadlines will apply after the award has been made: design
57 specifications are due by May 24, 2024. Installation must begin by June 24, 2024, and shall be completed
58 by August 24, 2024.

59 Bidding documents will be available online immediately upon the project being advertised for bidding (AT
60 THE FOLLOWING LOCATION).

61 Pre-Bid Tour: A pre-bid tour will be held on March 7th, 2024, at 10:00 a.m. CST. at the Indianford Dam
62 located at 3893 West County Rd M, Edgerton, WI 53534. Material lists and conceptual drawings will be
63 distributed and discussed at this meeting.

64 Interested bidders, please call or email RKLD Board of Commissioner Treasurer Mark for additional
65 information, (608) 728-1838, markmeyer3966@gmail.com.

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