

Rock Koshkonong Lake District

Board of Commissioners
October 19, 2023
6:00 p.m.
Fulton Town Hall
2738 W Fulton Center Dr.
Edgerton WI 53534

1. Call to Order
2. Confirmation of Meeting Public Notice
3. Approval of Agenda (action)
4. Approval Draft September 29, 2023 Meeting Minutes (action)
5. Public Participation (agenda items only)
6. Treasurers Report
7. Bills and Invoices (discussion/action)
 - Water Control Project
 - IEI Application for payment(discussion/action)
 - Invoice- Mead & Hunt (discussion/action)
 - Construction Budget (discussion)
 - Debris Boom (discussion/action)
 - Construction Final Inspection(discussion)
8. Indianford Dam Report
 - Dam Maintenance/ Inspection (discussion/action)
9. Lake Management
10. Communications
10. Public Participation
11. Comments by Commissioners
12. Adjourn

SEPTEMBER 29, 2023
BOARD OF COMMISSIONERS MEETING MINUTES
ROCK KOSHKONONG LAKE DISTRICT

Chair Alan Sweeney called the meeting to order at 6:00 p.m. Board of Commissioner members present were Susan Shearer, Michael Hart, Eric “Rick” Richardson, Kerry Hull, and Mark Meyer

Sweeney confirmed the meeting agendas were posted.

APPROVE AGENDA: A Shearer/Hart motion to approve the September 29, 2023 agenda as passed, all voted in favor.

APPROVE MINUTES: A Shearer/Hull motion to approve the August 17, 2023 meeting minutes as presented, all voted in favor.

PUBLIC PARTICIPATION: There was no public participation.

TREASURER’S REPORT

Meyer presented the Treasurer’s report.

A Shearer/Hull motion to approve the amended Treasurer’s report and the bills list including the IEI Cast in Place Concrete Change Request in the amount of \$72,250.00 passed, all voted in favor.

The Board discussed the options for the installation of the debris boom. Chair Sweeney recommended the Indianford Dam Committee discuss with the attorney to create a design-build bid specification for the debris boom. It is required the request for bids must follow the municipality bidding process. Comm. Hart stated the committee will discuss this.

A Richardson/Hart motion to direct the Indianford Dam Committee to discuss with the attorney creating a design-build bid specification for the debris broom.

The final inspection for the construction of the water control project is tentatively scheduled for the week of October 9th. Chair Sweeney will provide the final date when scheduled, and a possible quorum of the Board of Commissioners may be posted.

INDIANFORD DAM REPORT

Chair Sweeney stated GOE and Mead & Hunt have expressed interest in completing the dam inspection. Treasurer Meyer stated the Department of Natural Resources indicated the ten-year inspection may include the final inspection for the water control project. At the October meeting, the Board will discuss the submitted quotes.

LAKE MANAGEMENT

A Meyer/Hull motion to pay Jenny Salvo \$1200 per month for October, November, and December 2023 for the current administrative duties for the Rock Koshkonong Lake District.

Chair Sweeney stated Thompson Legal, LLC has taken the role as Jefferson County Corporation Counsel and will no longer be able to represent the District.

A Meyer/Shearer motion to approve the hiring of Russell Law Offices, S.C. as legal counsel for the Rock Koshkonong Lake District.

COMMUNICATIONS

Salvo stated the Wisconsin Lake Leaders Institute is now accepting nominations for the 2024 Institute. The Institute consists of three – (2) day sessions.

PUBLIC PARTICIPATION

Kevin Slagg, 21 York Road, requested clarification of the DNR Operating Order and the winter lake level drawdown.

COMMENTS BY COMMISSIONERS

Chair Sweeney stated the lake level will be decreased starting October 15 and will be completed by November 1. With the water control project mostly completed, the Indianford Dam operator can gradually reduce the water level.

Being no other business before the Board, a Shearer/Hart motion to adjourn passed at 7:13 p.m., all voted in favor.

Rock Koshkonong Lake District October 19th, 2023

9-23-2023 Dam Fund Balance	\$ 14,082.40
Interest	\$ 1.68
Fox Construction	TBD
10-19-2023 Balance	\$ 14,084.08

Water Control Project Checking

10-5-2021 Transfer from Lake Fund	\$ 700,000.00
10-26-2021 Transfer from General Fund (balance of 2021 budget- loan payment)	\$ 114,544.63
10-26-2021 Meade and Hunt #1802663	\$ (6,521.44)
11-23-2021 Meade and Hunt #1813312	\$ (7,045.79)
11-23-2021 Meade and Hunt #1813312	\$ (6,767.50)
11-26-2021 IEI Pay Request #1 (10% retainage owed at completion)	\$ (38,894.40)
1-5-2021 Meade and Hunt November 2021	\$ (10,977.00)
1-5-2021 Transfer from General Fund (2019 & 2020 unspent. Approved 12-15-2021)	\$ 82,368.00
1-21-2022 Meade and Hunt invoice #326602	\$ (5,739.75)
3-14-2022 Meade and Hunt invoice #327697	\$ (2,061.75)
3-25-22 Meade and Hunt Invoice #328937	\$ (3,147.25)
3-25-22 IEI Pay Request #2 (10% retainage owed at completion)	\$ (51,687.00)
4-29-22 Meade and Hunt Invoice #329983	\$ (5,678.00)
6-14-22 Transfer to General Fund for bills paid in 2021. Reconciliation.	\$ (18,693.06)
6-27-22 Transfer from General Fund- 2021 LKWA donation for cleaning boom	\$ 2,500.00
7-11-22 Transfer from General Fund- 2022 Loan Payment Allocation	\$ 190,000.00
7-29-22 Mead and Hunt Invoice #33147	\$ (4,318.00)
7-29-22 Mead and Hunt Invoice #332948	\$ (8,951.75)
7-29-22 Mead and Hunt Invoice # 334300	\$ (688.00)
8-29-22 IEI Pay Request #3 (10% retainage owed at completion)	\$ (127,747.50)
8-24-22 Meade and Hunt Invoice 335627 (actual owed \$6,207 balance credited)	\$ (13,957.75)
9-30-2022 TSC Concrete Testing	\$ (957.00)
9-30-2022 ECS Concrete Testing	\$ (598.00)
9-30-2022 Transfer from General Fund 2021 Balance	\$ 26,209.00
10-19-2022 Transfer from Lake Improvement Fund	\$ 107,347.68
10-21-22 IEI Pany Request #4 (10% retainage owed at completion)	\$ (296,681.29)
11-21-22 Mead and Hunt Invoice 337686 August	\$ (7,003.00)
11-21-22 Mead and Hunt Invoice 338931 September	\$ (6,731.51)
11-21-22 Mead and Hunt Invoice 340459 October	\$ (4,121.00)
11-21-22 IEI Pay Request #5 (10% retainage owed at completion)	\$ (365,490.00)
1-5-2023 IEI Pay Request #6 (10% retainage owed at completion)	\$ (267,250.50)
1-5-2023 Mead and Hunt Invoice 341342 November	\$ (11,130.76)
1-5-2023 National Exchange Bank Loan Draw #1	\$ 55,000.00
1-17-2023 Transfer to GF for TSC invoice IN125500	\$ (1,385.00)
1-31-2023 Meade and Hunt Invoice 342723 December	\$ (10,060.88)
1-31-2023 National Exchange Bank Loan Draw #2 transfer from GF	\$ 90,000.00
2-1-2023 IEI Pay Request #7	\$ (78,914.70)
3-15-2023TSC- Concrete Testing Invoice IN125834 (paid from GF, transfer this account)	\$ (2,665.00)
2-28-2023 IEI Pay Request #8	\$ (116,640.00)
3-15-2023 TSC Invoice #IN126128	\$ (1,754.00)
2-27-2023 Mead and Hunt January (Part 1/2 Invoice #344257)	\$ (8,209.08)
2-27-2023 National Exchange Bank Loan Draw #3	\$ 130,000.00

4-21-2023 Transfer from Dam Fund	\$ 2,200.00
4-21-2023 TSC Concrete Testing	\$ (1,233.00)
4-25-2023 National Exchange Bank Loan Draw #4	\$ 230,000.00
4-25-2023 IEI Pay Request #9	\$ (60,210.00)
4-25-2023 IEI Pay Request #10 *check is MIA- requested cancel and reissue from FCB*	\$ (72,499.50)
5-1-2023 IEI General Contractors- Failed Dewater and Sill Repairs- Change Order #9	\$ (82,527.00)
5-1-2023 Mead and Hunt Invoice- Failed Dewater and Sill Repairs - March	\$ (8,282.48)
4-25-2023 National Exchange Bank Loan Draw #5	\$ 20,000.00
5-19-2023 IEI Balance Due on Pay Request #11	\$ (9,484.50)
5-22-2023 Mead and Hunt April	\$ (4,979.06)
5-22-2023 TSC Invoice # IN126819	\$ (100.00)
6-27-2023 Transfer from GF- 2022 balance	\$ 19,289.00
6-27-2023 Meade and Hunt May Invoices	\$ (3,928.75)
7-14-2023 National Exchange Bank Loan Draw #6	\$ 40,000.00
7-14-2023 IEI Pay Request #12	\$ (58,850.00)
8-23-2023 TSC Concrete Testing	\$ (3,163.00)
8-23-2023 Worthington Products- Debris Booms and Hardware	\$ (10,719.41)
8-25-2023 Mead and Hunt June	\$ (2,084.00)
8-25-2023 Mead and Hunt July	\$ (5,659.84)
8-25-2023 National Exchange Bank Loan Draw #7	\$ 420,000.00
8-25-2023 IEI Pay Request #13	\$ (132,489.40)
Mead and Hunt August	\$ (4,492.13)
IEI Cast in Place Concrete Change Request	\$ (72,250.00)

10-18-2023 Water Control Project Checking Balance \$ **204,038.58**

Mead and Hunt September	\$ (1,638.00)
IEI Pay Request #14	\$ (96,525.00)

10-19-2023 Balance \$ **105,875.58**

9-29-2023 Loan Summary Max 1.1M (corrected amount +1500 for loan origination)	\$ 986,500.00
7-20-2023 Loan Payoff (after 2023 payment of 190K) + Draw #7	\$ (803,709.42)
Dam Project Budget Total (RKLD 2021-2022 Resolution)	\$ 2,277,500.00
IEI Genral Contractors Base Contract and Changes including cast in place concrete	\$ (2,095,100.88)
Mead and Hunt to date	\$ (229,629.84)
Concrete Testing to date	\$ (6,027.00)
Balance	\$ (53,257.72)
Down Stream Dredging and East Bay Debris (Dam Fund NTE)	\$ 100,000.00
Final Costs (missing cost from Fox Constrution for removing spoils)	\$ (87,749.50)
Wall Repairs (Rock County 2023 Resolution NTE)	\$ 425,000.00
To be submitted for reimbursement	\$ (115,630.54)
PAID BY Rock County	\$ 115,630.54

General Fund Balance and Activity

9-23-2023 Balance \$ **118,067.46**

Thompson Legal	\$ (262.50)
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Firepoint Media	\$	(760.00)
USGS Guages 1/2	\$	(12,025.00)
USGS Guages 2/2	\$	(12,025.00)
Jenny Salvo- October	\$	(1,200.00)
Eric Richardson- Bouy Repairs	\$	(333.32)
Alliant #1	\$	(20.47)
Alliant #2	\$	(85.37)
Deposit Taxes	\$	<u>45.00</u>
10-18-2023 Adjusted Balance	\$	91,400.80
Kim Bothom- November	\$	(1,200.00)
Jenny Salvo- November	\$	(1,200.00)
10-19-2023 Expected Balance	\$	89,000.80

Notes:

1. IEI Retainage due \$206,210.09 and \$15,000 Balance to invoice.
2. Mead and Hunt invoices expected October and November
3. Schedule Dam Inspection- GOE? General Fund/ Project cost share?
4. Bid out debris boom installation using existing upstream anchor point.
5. Need Grant # and IEI Pay Request #2 for 50% award application.
6. Working with USGS to create flow history. End Goal is to populate flow and depth record for daily dam report.
7. Suggest we hire IT firm to build fillable form- Daily gate positions + #6 information- submit to website and WIDNR.
8. Water Control Project will exceed budget and borrowing limits + 8%
9. 2024 loan balance expected. Current $\$(805,000) + \$105,000 + \$ (15,000) + \$(206,210.09) + \$(120,000) = \$(1,041,210.09)$
10. 2024 loan payments $\$200,000$ Grant 1/2 + $\$190,000$ Budget + $\$200,000$ Grant 2/2 = $\$590,000$



2440 Deming Way
 Middleton, WI 53562-1562
 1-888-364-7272

INVOICE

October 13, 2023

Project No: R4664711-192948.01

Invoice No: 356139

Alan Sweeney
 Rock Koshkonong Lake District
 11327 North Casey Road
 Edgerton, Wisconsin 53534

Project R4664711-192948.01 Indianford Discharge Capacity Upgrades

- 12/10/19 Contract
- 12/31/19 Amendment No.1
- 01/21/20 Amendment No.2
- 02/06/20 Amendment No.3
- 08/20/20 Amendment No.4
- 04/21/21 Amendment No.5
- 06/30/21 Amendment No.6
- 08/19/21 Amendment No.7
- 05/19/22 Amendment No.8
- 11/1/22 Amendment No. 9
- 1/23/23 Amendment No.10
- 5/22/23 Amendment No. 11

Professional Services from September 1, 2023 to September 30, 2023

Phase 000005 Construction Administration & Inspection

Professional Personnel

	Hours	Amount	
Senior Engineer	7.00	1,239.00	
Engineer I	2.75	357.50	
Technical Editor	.50	48.00	
Totals	10.25	1,644.50	
Total Labor			1,644.50
		Total this Phase	\$1,644.50
		Credit for overpayment dated June 27, 2023, Check No. 3115985971	-\$6.50
		Total this invoice	\$1,638.00

Remittance Information:

ACH:
 Account Number: 547284589
 ABA/Routing Number: 075000019
 Bank Name: JP Morgan Chase Bank
 Email Remittance: AccountsReceivable@meadhunt.com

MAILING:
 Mead & Hunt, Inc.
 Attn: Accounts Receivable
 2440 Deming Way
 Middleton, WI 53562-1562