

Amended

Rock Koshkonong Lake District

Board of Commissioners

May 18, 2023

6:00 p.m.

Fulton Town Hall

2738 W Fulton Center Dr.

Edgerton WI 53534

1. Call to Order
2. Confirmation of Meeting Public Notice
3. Approval of Agenda (action)
4. Approval Draft April 20 and April 28, 2023 Meeting Minutes (action)
5. Public Participation (agenda items only)
6. Treasurers Report
 - Bills and Invoices (discussion/action)
 - Water Control Project
 - IEI Application for payment(discussion/action)
 - Invoice- Mead & Hunt (discussion/action)
 - Construction budget (discussion)
 - Debris Boom (discussion/action)
 - Lower Handrail Paint (discussion/action)
7. Indianford Dam Report
 - Dam Maintenance (discussion)
8. Lake Management
 - Annual Meeting Notices, Location, Date(discussion/action)
 - Waterways Markers Installation Contract (discussion/action)
 - Agreement Between Jefferson County and RKLK-waterway markers (discussion/action)
9. Communications
10. Public Participation
11. Comments by Commissioners
12. Adjourn

APRIL 20, 2023
BOARD OF COMMISSIONERS MEETING MINUTES
ROCK KOSHKONONG LAKE DISTRICT

Chair Alan Sweeney called the meeting to order at 6:00 p.m. Board of Commissioner members present were Susan Shearer, Mark Meyer, Michael Shumaker, Eric Richardson, and Michael Hart.

Sweeney confirmed the meeting agendas were posted.

APPROVE AGENDA: A Shumaker/Shearer motion to approve the April 20, 2023 agenda passed, all voted in favor.

APPROVE MINUTES: A Shumaker/Hull motion to approve the March 16, 2023 meeting minutes as presented.

PUBLIC PARTICIPATION: There was no public participation.

TREASURER'S REPORT

Meyer presented Treasurer's report. The downstream wall repair costs so far are at a balance of \$75,000. Rock County has agreed to reimburse the District for this amount up to \$250,000. The Water Control Project final inspection and the 10-year term inspection are expected to be completed in 2023.

A Shearer/Shumaker motion to approve the treasurer's report and the bills list with the balance of \$146,701.53 passed, all voted in favor.

INDIANFORD DAM REPORT

Meyer stated a dam inspection will need to be completed in 2023. Richardson recommended preparing a detailed operation manual for the Indianford Dam to be used as a guide for future dam operators and in case of emergencies.

Sweeney stated there are three booms in the powerhouse and recommends ordering an additional three.

A Hart/Richardson motion to authorize Sweeney to purchase three additional booms with the bottom plates as needed passed, all voted in favor.

LAKE MANAGEMENT

The annual meeting is scheduled for Saturday, August 5 at the Edgerton Performing Arts Center. Commissioners recommended including language in the mailed materials including language that ballots are only able to be distributed prior to the meeting. Sweeney recommended notifying the municipalities within the District in May to discuss a tentative date for the annual audit.

Shearer presented the draft agreement between Jefferson County and the District for the placement and maintenance of buoys. Shearer recommended a change to the language specifying the buoys the agreement it relates to.

A Richardson/Shumaker motion authorizing Shearer to make changes to the agreement and present to Jefferson County for review passed, all voted in favor.

Richardson presented the draft request for proposals to install and remove the buoys. Commissioners discussed the options that need to be included such as the term, installation and removal dates, and the options for storage. Sweeney recommended an install date of May 1 or 7.78 for a water level and removal beginning on October 15 or after.

A Shearer/Shumaker motion to approve the request for bid including the install date of May 1 or water level of 7.78 and removal beginning on October 15 with a two-year term, passed all voted in favor.

COMMUNICATIONS

None

COMMENTS BY COMMISSIONERS

Shumaker recommended the Department of Natural Resources review the annual operating order. The Town of Albion received a \$220,000 grant from the Department of Natural Resources for a boat landing. The Town is researching other funding sources.

Being no other business before the Board, a Richardson/Hart motion to adjourn passed at 7:11 p.m., all voted in favor.

**APRIL 28, 2023
SPECIAL MEETING
BOARD OF COMMISSIONERS MEETING MINUTES
ROCK KOSHKONONG LAKE DISTRICT**

Chair Alan Sweeney called the meeting to order at 6:00 p.m. Board of Commissioner members present were Susan Shearer, Mark Meyer, Eric Richardson, and Michael Hart.

Sweeney confirmed the meeting agendas were posted.

APPROVE AGENDA: A Shearer/Richardson motion to approve the April 28, 2023 agenda passed, all voted in favor.

PUBLIC PARTICIPATION: There was no public participation.

TREASURER'S REPORT

Meyer presented the revised Treasurer's financial report.

A Richardson/Shearer motion to approve Change Order #7 from IEI for the trailrace dredging in the amount of \$74,048 passed, all voted in favor.

A Richardson/Hart motion to approve Change Order #8 from IEI in the amount of \$75,044 for the downstream retaining wall repairs passed as presented, all voted in favor.

A Richardson/Hart motion to approve Change Order #9 from IEI for the failed dewatering and sill scout repair in the amount of \$82,527 passed as presented, all voted in favor.

INDIANFORD DAM REPORT

Meyer stated a dam inspection will need to be completed in 2023. Richardson recommended preparing a detailed operation manual for the Indianford Dam to be used as a guide for future dam operators and in case of emergencies.

LAKE MANAGEMENT

Richardson provided an update on the bid process for installing the buoys. The commission recommended reaching out to companies to receive a bid for the installation completed by the end of the next week. Meyer recommended hiring a company for the Spring install and preparing a full bid process for the future.

COMMUNICATIONS

None

Being no other business before the Board, a Shearer/Richardson motion to adjourn passed at 6:40 p.m., all voted in favor.

Rock Koshkonong Lake District May18, 2023 Financial Report

4-21-23 Dam Fund Balance	\$	99,591.46
Transfer to General Fund for Dredging Costs	\$	(85,549.50)
Interest	\$	28.86

Fox Construction TBD

5-17-2023 Balance	\$	14,070.82
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Water Control Project Checking

10-5-2021 Transfer from Lake Fund	\$	700,000.00
10-26-2021 Transfer from General Fund (balance of 2021 budget- loan payment)	\$	114,544.63
10-26-2021 Meade and Hunt #1802663	\$	(6,521.44)
11-23-2021 Meade and Hunt #1813312	\$	(7,045.79)
11-23-2021 Meade and Hunt #1813312	\$	(6,767.50)
11-26-2021 IEI Pay Request #1 (10% retainage owed at completion)	\$	(38,894.40)
1-5-2021 Meade and Hunt November 2021	\$	(10,977.00)
1-5-2021 Transfer from General Fund (2019 & 2020 unspent. Approved 12-15-2021)	\$	82,368.00
1-21-2022 Meade and Hunt invoice #326602	\$	(5,739.75)
3-14-2022 Meade and Hunt invoice #327697	\$	(2,061.75)
3-25-22 Meade and Hunt Invoice #328937	\$	(3,147.25)
3-25-22 IEI Pay Request #2 (10% retainage owed at completion)	\$	(51,687.00)
4-29-22 Meade and Hunt Invoice #329983	\$	(5,678.00)
6-14-22 Transfer to General Fund for bills paid in 2021. Reconciliation.	\$	(18,693.06)
6-27-22 Transfer from General Fund- 2021 LKWA donation for cleaning boom	\$	2,500.00
7-11-22 Transfer from General Fund- 2022 Loan Payment Allocation	\$	190,000.00
7-29-22 Mead and Hunt Invoice #33147	\$	(4,318.00)
7-29-22 Mead and Hunt Invoice #332948	\$	(8,951.75)
7-29-22 Mead and Hunt Invoice # 334300	\$	(688.00)
8-29-22 IEI Pay Request #3 (10% retainage owed at completion)	\$	(127,747.50)
8-24-22 Meade and Hunt Invoice 335627 (actual owed \$6,207 balance credited)	\$	(13,957.75)
9-30-2022 TSC Concrete Testing	\$	(957.00)
9-30-2022 ECS Concrete Testing	\$	(598.00)
9-30-2022 Transfer from General Fund 2021 Balance	\$	26,209.00
10-19-2022 Transfer from Lake Improvement Fund	\$	107,347.68
10-21-22 IEI Pany Request #4 (10% retainage owed at completion)	\$	(296,681.29)
11-21-22 Mead and Hunt Invoice 337686 August	\$	(7,003.00)
11-21-22 Mead and Hunt Invoice 338931 September	\$	(6,731.51)
11-21-22 Mead and Hunt Invoice 340459 October	\$	(4,121.00)
11-21-22 IEI Pay Request #5 (10% retainage owed at completion)	\$	(365,490.00)
1-5-2022 IEI Pay Request #6 (10% retainage owed at completion)	\$	(267,250.50)
1-5-2022 Mead and Hunt Invoice 341342 November	\$	(11,130.76)

1-5-2022 National Exchange Bank Loan Draw #1	\$	55,000.00
1-17-2022 Transfer to GF for TSC invoice IN125500	\$	(1,385.00)
1-31-2023 Meade and Hunt Invoice 342723 December	\$	(10,060.88)
1-31-2023 National Exchange Bank Loan Draw #2 transfer from GF	\$	90,000.00
2-1-2023 IEI Pay Request #7	\$	(78,914.70)
3-15-2023TSC- Concrete Testing Invoice IN125834 (paid from GF, transfer this account)	\$	(2,665.00)
2-28-2023 IEI Pay Request #8	\$	(116,640.00)
3-15-2023 TSC Invoice #IN126128	\$	(1,754.00)
2-27-2023 Mead and Hunt January (Part 1/2 Invoice #344257)	\$	(8,209.08)
2-27-2023 National Exchange Bank Loan Draw #3	\$	130,000.00
4-21-2023 Transfer from Dam Fund	\$	2,200.00
4-21-2023 TSC Concrete Testing	\$	(1,233.00)
4-25-2023 National Exchange Bank Loan Draw #4	\$	230,000.00
4-25-2023 IEI Pay Request #9	\$	(60,210.00)
4-25-2023 IEI Pay Request #10 *check is MIA- requested cancel and reissue from FCB*	\$	(72,499.50)
5-1-2023 IEI General Contractors- Failed Dewater and Sill Repairs- Change Order #9	\$	(82,527.00)
5-1-2023 Mead and Hunt Invoice- Failed Dewater and Sill Repairs - March	\$	(8,282.48)
4-25-2023 National Exchange Bank Loan Draw #5	\$	<u>20,000.00</u>
5-18-2023 Water Control Project Checking Balance	\$	32,949.67
IEI Balance Due on Pay Request #11	\$	(9,484.50)
Mead and Hunt April		
TSC Invoice # IN126819	\$	<u>(100.00)</u>
5-19-2023 Balance	\$	23,365.17
5-18-2023 Loan Summary Max 1.1M	\$	580,000.00
Dam Project Budget Total (RKLD 2021-2022 Resolution)	\$	2,277,500.00
IEI Genral Contractors Base Contract and Change Orders 1-6	\$	(1,987,943.88)
Mead and Hunt to date	\$	(206,848.06)
Concrete Testing to date	\$	<u>(6,027.00)</u>
Balance (Mead and Hunt + Debris Boom)	\$	76,681.06
Down Stream Dredging and East Bay Debris (Dam Fund NTE)	\$	100,000.00
Final Costs (missing cost from Fox Constrution for removing spoils)	\$	(87,749.50)
Wall Repairs (Rock County 2023 Resolution NTE)	\$	425,000.00
To be submitted for reimbursement	\$	(115,630.54)
*approved W9 submitted as requested		

General Fund Balance and Activity

4-17-2023 Balance	\$	245,673.08
Kim Bothom May	\$	(1,200.00)
Thompson Legal	\$	(1,505.00)
American Awards	\$	(40.51)
TSC	\$	(2,220.00)
United Rentals	\$	(2,517.02)
National Exchange Bank Loan Draw #4	\$	230,000.00
Wire Transfer Fee	\$	(15.00)
Transfer to WCP Checking	\$	(230,000.00)
Deposit Taxes	\$	6,697.03
Withdrawal for Dredging and Wall Repairs	\$	(195,643.02)
Transfer from Dam Fund for Dredging	\$	85,549.50
National Exchange Bank Loan Draw #5	\$	20,000.00
Wire Transfer Fee	\$	(15.00)
Transfer to WCP Checking	\$	(20,000.00)
Alliant 1	\$	(83.56)
Alliant 2	\$	<u>(19.59)</u>
5-18--2023 Adjusted Balance	\$	134,660.91
Kim Bothom June	\$	(1,200.00)
Thompson Legal	\$	(52.50)
Bear Insurance- Includes increased coverage for	\$	(3,953.00)
Reimbursement Request to Rock County for West Wall Repairs	\$	<u>115,630.54</u>
5-19-2023 Expected Balance	\$	245,085.95

Notes:

1. Rock County has approved funding for west wall repair as submitted.
2. NOAA Meeting 5-24 at 1 PM for Commissioners if interested
3. Debt Report to Dane County completed.
4. Upstream Debris Boom needs to be finalized and installed. Budget shrinking- Materials status?
5. Project Completion 2-3 months. Project Acceptance, Pay Retainage, Apply for balance of Grant \$200,000
6. Dam Inspection 2023. RKLD responsibility -10 year cycle. WCP final inspection/dam inspection 2023.
7. 2022 YE Audit Committee request complete.