



Construction Progress Meeting Minutes

Project Name: Indianford Discharge Capacity Upgrades **Owner:** Rock-Koshkonong Lake District

Project Location: Indianford Dam Edgerton, WI **Project Manager:** Jeff Anderson

Project Number: 4664711-192948.01 **Phone:** 608-443-0451

Date: December 1, 2021, 10 AM

Attendees:

Brandon Martzke - IEI
Jeff Anderson – Mead & Hunt (M&H)
Jon Salomon – Mead & Hunt

1. Safety
 - a. Incidents
 - b. Concerns with existing conditions
 - c. Concerns with upcoming activities

2. Work Completed
 - a. Work completed since last meeting
 - No work has been completed onsite since the last meeting.

3. Next Week Construction Look Ahead
 - a. Work scheduled
 - There is currently no onsite work scheduled until March 2022.
 - b. Subs expected to be onsite
 - c. Equipment expected to be onsite

4. Anticipated Construction Schedule
 - Per IEI's original project schedule, construction is not supposed to resume until March 2022. However, Brandon is determining if there is any work that can be started earlier. Once the Engineering submittal is reviewed, Brandon can potentially update the schedule.
 - Brandon will talk with the electricians, Van Ert, about their schedule for the electrical work. If any work is scheduled for December, Brandon will inform M&H to determine if the electrical engineer needs to witness any of the construction.

5. RFI's
 - a. Pending
 - b. Incoming

6. Submittals

a. Pending

- The structural steel, door/frame/hardware, and slide gate submittals are still being reviewed by M&H. The maximum operating load called out in the slide gate submittal has implications on the steel support structure. We may be able to address this with a limit switch setting on the gate operator.

b. Incoming

- Brandon anticipates that the engineering submittal will be ready within the next week. Once reviewed, the construction schedule may be updated.

7. Construction Bulletins

8. Change Orders

- The change order for the asbestos has been approved but the paperwork is still being completed. Jeff to coordinate with Alan Sweeney of the RKLD.

9. Pay Requests

- IEI should have received the first payment. Brandon to check if it was received.

10. Required Upcoming Permits

11. Required Upcoming Reports

12. New Topics

- Per Uriah with the DNR, IEI will keep the erosion control measures in place over the winter without having to maintain or inspect it as long as there is no on-site work being completed. Once on-site work begins again, IEI will repair any damage to erosion controls.
- Snow removal is IEI's responsibility when on-site work is being completed. Snow removal is RKLD's responsible if there is no ongoing site work.
- Alan approved that a lock box with a key into the project can be located on site. Currently, there is no lock box on-site but if the electricians return to site before IEI, they will install one. If a lock box has not been installed when IEI returns to site, IEI will install one.

13. Tentative Next Meeting

- The next meeting is scheduled for January 5, 2022.

