



## Construction Progress Meeting Minutes

**Project Name:** Indianford Discharge Capacity Upgrades      **Owner:** Rock-Koshkonong Lake District

**Project Location:** Indianford Dam Edgerton, WI      **Project Manager:** Jeff Anderson

**Project Number:** 4664711-192948.01      **Phone:** 608-443-0451

**Date:** November 3, 2021, 10 AM

### Attendees:

Brandon Martzke - IEI  
Jeff Eigner – Van Ert (Electrical subcontractor)  
Jeff Anderson – Mead & Hunt  
Jon Salomon – Mead & Hunt

### 1. Safety

- a. Incidents
- b. Concerns with existing conditions
- c. Concerns with upcoming activities

### 2. Work Completed

- a. Work completed since last meeting
  - The hazardous material testing has been completed. Asbestos was found and as a result, IEI has submitted a change proposal to hire a subcontractor to remove the hazardous material. Jeff A. has provided IEI's change proposal to the RKLD.
  - The erosion control (silt fence) for the site was completed prior to any site work.
  - The underground electrical conduit was installed and buried. Jeff E. has the construction photos and will send them to Brandon for IEI's record and then Brandon will send them to Jeff A.
  - The equipment pad construction was observed by Jon S. and documented in Field Report 01.

### 3. Next Week Construction Look Ahead

- a. Work scheduled
  - There is currently no onsite work scheduled until March 2022.
- b. Subs expected to be onsite
- c. Equipment expected to be onsite

#### **4. Anticipated Construction Schedule**

##### **a. Change in project milestones**

- Per IEI's original project schedule, construction is not supposed to resume until March 2022. However, Brandon is determining if there is any work that can be completed sooner, potentially starting in January 2022. If so, Brandon will have a tentative schedule next meeting.

#### **5. RFI's**

##### **a. Pending**

- IEI is waiting on RFI No. 2 regarding the concrete mix design in order to complete the concrete mix design submittal. Jeff A. to follow up on this.

##### **b. Critical Incoming**

#### **6. Submittals**

##### **a. Pending**

- The slide gate submittal is the most critical pending submittal due to the gates' long lead time. Jeff A. will work to get the comments back soon. However, the submittal is missing the structural calculations for the gates and Brandon will follow up with Rodney Hunt in order to get them submitted for review by Mead & Hunt.
- The structural steel submittal is still under review.
- The underwater concrete repair submittal will be revisited and resubmitted once all areas of repairs are identified in order to determine the most appropriate product to use for the work.

##### **b. Incoming**

- The engineering submittal is expected to be submitted within the next week. This submittal includes the engineering calculations for the downstream bulkheads that will be used in dewatering and the rated lifting capacity of the existing overhead interior crane. If possible, IEI plans to utilize the crane during construction.
- Various electrical submittals should be submitted throughout the next coming weeks.

#### **7. Construction Bulletins**

#### **8. Change Orders**

- IEI has submitted a change order for the asbestos. Jeff A. has forwarded to Alan S. with RKLD for approval.

#### **9. Pay Requests**

- IEI submitted its first pay request to Jeff A. using an AIA form template. Jeff A. asked Brandon to research EJCDC document C-620, which was referenced in the Contract Documents.

#### **10. Required Upcoming Permits**

#### **11. Required Upcoming Reports**

## **12. New Topics**

- Due to the lack of construction activity on site, IEI may look into the possibility of removing the erosion control during winter months if no work will be taking place. This is so IEI doesn't need to continue to maintain it. Additionally, per the erosion and sediment control note 5 on sheet G-021, the erosion control is to be inspected weekly and after every 0.5" of rain. A log must be maintained throughout the duration of the project. These requirements are also reiterated in the DNR's Plan approval letter for the project. Brandon may contact Uriah with the DNR to discuss the possibilities.
- Jeff E. asked about the possibility of having a lock box for the key to the building on site instead of having to meet with the dam operator to get in every time. Brandon will talk to Alan S. with RKLD about this possibility.

## **13. Tentative Next Meeting**

- The next meeting is tentatively scheduled for the beginning of December 2021.

