

DRAFT - NOT APPROVED
FEBRUARY 6, 2020
BOARD OF COMMISSIONERS MEETING MINUTES
ROCK KOSHKONONG LAKE DISTRICT

Chair Alan Sweeney called the meeting to order at 6:00 P.M. Board of Commissioner members present were Treasurer Mark Meyer, Secretary Jim Jelinek, Supervisor Kerry Hull, and Jim Bowers, along with several district members.

Sweeney confirmed the meeting agendas were posted.

APPROVE AGENDA: A Jelinek/Hull motion to approve the February 6, 2020 agenda passed, all voted in favor.

APPROVE MINUTES: Sweeney requested the following language be added to the following motions.

A Jelinek/Hull motion to move ahead with the front slide gate option **for contract amendment #2** passed, all voted in favor.

A Jelinek/Shumaker motion for a change order **for contract amendment #2** of up to an additional \$5,000 for the design of the slide gate option passed, all voted in favor.

A Jelinek/Hull motion to approve the January 6, 2020 minutes passed, all voted in favor.

TREASURER'S REPORT: Meyer presented the Treasurer's report (see attached). Attorney Daniel Thompson recommended adopting a public record policy. Meyer requested historic financial records from BMO Harris Bank to prepare these for archiving. Sweeney stated Secretary Jelinek and Recording Officer Salvo will be presenting options for this.

There was no history provided to Meyer for exemptions to the district charge. He stated the district will need to vote on each parcel as they become available. Attorney Daniel Thompson recommended a mill rate assessment compared to the per parcel charge to eliminate this issue on \$0 value property. Meyers recommended changing the policy to complete an annual municipal audit compared to just a bank reconciliation.

A Hull/Sweeney motion to approve the bills list in the amount of \$12,031.53 as provided passed, all voted in favor.

A Jelinek/Bowers motion to approve the Treasurer's report passed, all voted in favor.

INDIANFORD DAM REPORT: Mead & Hunt prepared a diving inspection scope of work. They recommend a dive inspection be completed to inspect the condition of the Indianford Dam and powerhouse. It will allow the future engineer to provide a more accurate cost for the proposed repairs. The estimated cost to complete the dive inspection and review from Mead & Hunt is \$23,800.

A Jelinek/Meyer motion to approve Mead & Hunt engineering contract amendment #3 in the amount of \$23,800 for a total engineering amount of \$111,400 passed, all voted in favor.

LAKE MANAGEMENT: Treasurer Meyers has requested NOAA provide daily water forecasting in addition to flood forecasting. He stated it may take up to a month to begin.

LANDING AND LAKE ACCESS: Bob Venske, Town of Albion Chairperson, stated the appraisal has been completed for the property located on Bingham Road. The appraised value is \$62,900. Bob recommended the next step would be to have the attorney prepare a request for proposal. Sweeney indicated Dane County Parks has expressed interested but 2020 funds have been allocated for projects.

RESOLUTIONS: Sweeney reviewed the resolution 2020-1. The adoption of the resolution allows the district to become eligible to participate in the grant program.

A Jelinek/Bowers motion to approve Resolution 2020 authorizing participation in the DNR Municipal Dam Grant program passed, all voted in favor

PUBLIC COMMENT:

- George Wellenkotter asked if the proposed platform could be constructed to 6 feet with the trash racks installed on an angle. This would allow a backhoe to be able to drive on to remove large debris.
- Water Management Engineer Uriah Monday from the DNR introduced himself to the district. His experience has been as a consultant working primarily with floodplains and stormwater management.

COMMENTS FROM COMMISSIONERS:

- Chairperson Al Sweeney stated the Indianford Powerhouse is a historic structure. Since it is the design may be affected due to its status. Mead and Hunt has provided an abstract. Jeff to include the approach to decide start on the
- Meyer stated there was talk about a book of resolutions and prepare a template.

Being no other business before the board, a Jelinek/Meyer motion to adjourn passed, all voted in favor.

Rock Koshkonong Lake District February 2020 Financial Report

Dam Fund CD1	\$	236,712.88	
Dam Fund CD2	\$	-	matured transferred to MM
Dam Fund CD3	\$	206,332.52	
Dam Fund MM	\$	<u>260,338.86</u>	
Dam Fund Total	\$	703,384.26	

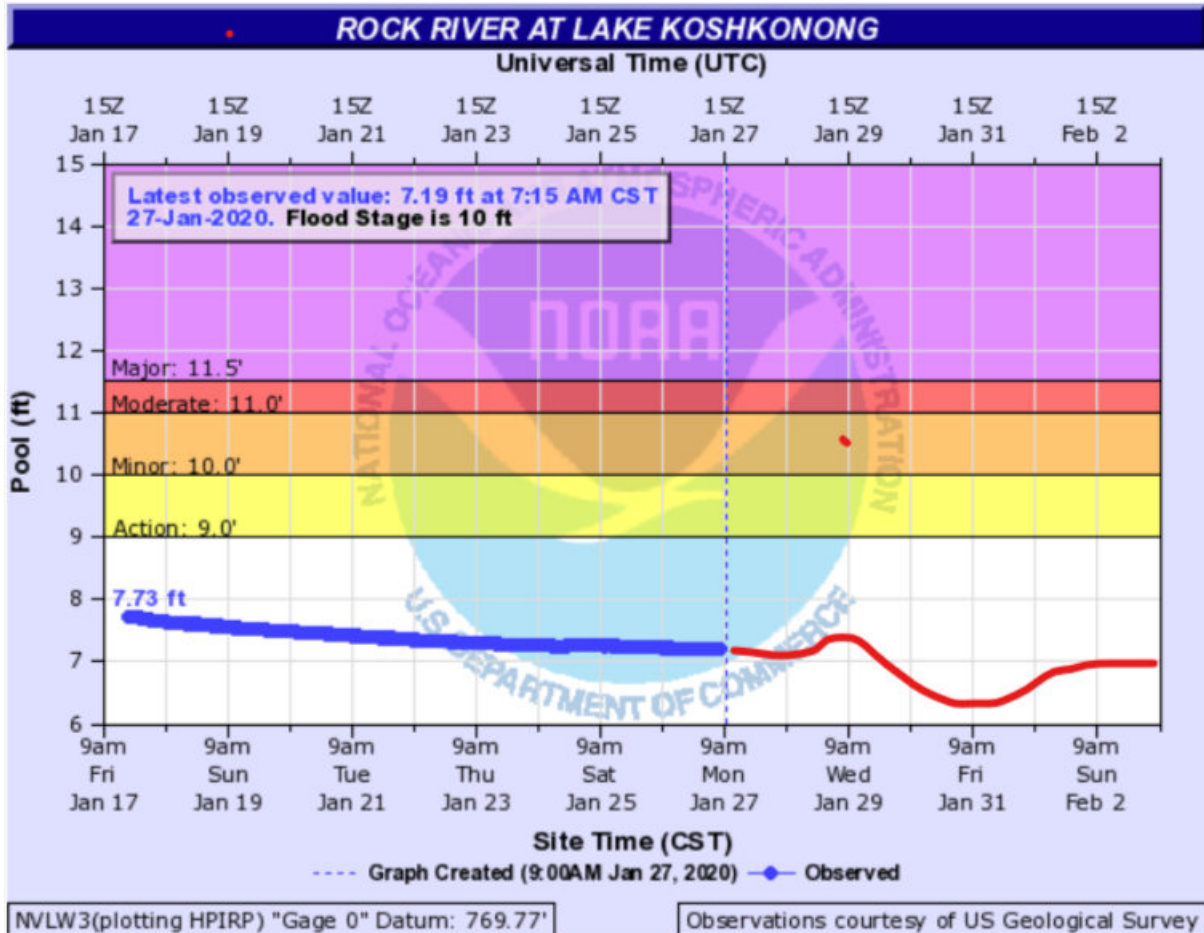
Lake Improvement MM \$ **106,891.46**

General Fund Balance and Activity

11-26-19 Balance	\$	67,256.98	
Alliant 1	\$	(19.55)	December
Alliant 2	\$	(56.79)	December
John Heller Bouys	\$	(425.00)	Fall pick up
Centurylink charge	\$	(214.34)	declined
Wheeler refund	\$	3,543.92	Net of Aug and Sept invoices both paid in full
Centurylink credit	\$	214.34	refund
Centurylink credit	\$	69.50	need to check on - declined
Deposit taxes	\$	291.20	
Kim Bothom Dam Ops-19	\$	(6,189.89)	
Alliant 1	\$	(20.91)	January
Alliant 2	\$	(52.15)	January
Centurylink charge	\$	(305.12)	declined
Deposit taxes	\$	21,420.00	Taxes expected \$204,000 net \$182,580 to come
Centurlink credit	\$	305.12	refunded
Deposit taxes	\$	105.15	
Alliant 1	\$	(51.87)	February
Alliant 2	\$	(20.27)	February
2/5/2020 balance	\$	85,850.32	
Meade and Hunt	\$	(9,548.10)	Ongoing design to grant application
Thompson Legal	\$	(227.50)	Initial Meeting
MARs	\$	(742.50)	Support Dam Project
Mark Meyer	\$	(227.00)	EIN application fee
Allan Sweeny	\$	(86.43)	small tools and grease
Kim Bothom- Jan 20	\$	(1,200.00)	
Anticipated Balance	\$	73,818.79	Total forward \$257,500, \$57,500 Ops, \$200,000 projects

Notes:

- EIN # received. 61-1953274
- 2019 WIDOR report filed.
- Official request sent to NOAA for daily water forecast in addition to flood forecasting



- Official request sent to BMO bank for historic records to archive. 7 year record retention policy.
- Thompson Legal reviewing policies and procedures as well as exemptions.
- Dam- Grant application due Feb 28. Award mid-June. Annual meeting- Project funding & tax vote.
- Total Interest for 2019 was \$13,624.29 for all accounts and cash deposits. No reporting required.
- 1099 or W2 is required for employees or subcontractors.