Rock Koshkonong Lake District

Board of Commissioners

June 18, 2020
6:00 p.m.
Edgerton City Hall
12 Albion Street
Edgerton WI 53534

1. Call to Order
2. Confirmation of Meeting Public Notice
3. Approval of Agenda(action)
4. Approval Draft May 7, 2020 Meeting Minutes (action)
5. Public Participation (agenda items only)
6. Treasurers Report (discussion/action)
   - Summit Accounting RKLD Annual Audit (discussion/possible action)
   - 2020 Annual Meeting – Property Owner Verification and Voter Ballot Process (discussion/possible action)
7. Bills and invoices(discussion/action)
8. Indianford Dam Report
   - Indianford Dam Grant Eligibility Determination (discussion)
   - Mead & Hunt – Jeff Anderson Indianford Dam Gate Project (discussion/action)
9. Landing and Lake Access
   - update
   - Needs/Partners/Funding (discussion/possible action)
10. Resolutions
11. Public Comment
12. Comments from Commissioners
13. Adjourn

DRAFT - NOT APPROVED

MAY 7, 2020

BOARD OF COMMISSIONERS MEETING MINUTES

ROCK KOSHKONONG LAKE DISTRICT

Chair Alan Sweeney called the meeting to order at 6:00 P.M. Board of Commissioner members present virtually were Treasurer Mark Meyer, Secretary Jim Jelinek, Supervisor Kerry Hull, Michael Shumaker, Steve Proud and Jim Bowers, along with several district members.

Sweeney confirmed the meeting agendas were posted.

APPROVE AGENDA: Sweeney requested the approval of the minutes on this agenda be changed to April 2, 2020 instead of February 6, 2020.

A Jelinek/Shumaker motion to approve the February 6, 2020 agenda passed, all voted in favor.

APPROVE MINUTES: A Meyer/Jelinek motion to approve the April 2, 2020 minutes passed, all voted in favor.

TREASURER'S REPORT: Meyer presented the Treasurer's report (see attached).

A Jelinek/Shumaker motion to approve the Treasurer's report with the bills list in the amount of $109,444.17 passed, all voted in favor.

The committee discussed how to determine the district charge for the exempt parcels, zero value parcels, and active multi-parcel farms. Meyer presented the information for the estimated 31 exempt parcels.

A Meyer/Bowers motion to continue to exempt the previously exempt Rock River Leisure Value Parcels from the lake district charges passed, all voted in favor.

A Meyer/Bower motion to exempt the zero value parcels that were charged will get refund on the 2020 taxes passed, all voted in favor

A Jelinek/Hull motion to have council draft a resolution supporting exempt parcels to include multi-parcel farms with a schedule F be eligible with along with verbiage of the previous motions passed, all voted in favor.

2020 ANNUAL MEETING: Sweeney has reserved the Fort Atkinson High School for August 15th. This may change due to the COVID-19 restriction. Salvo presented recommendations for the election process including extended voting times, postcard process for eligibility list, and procedures for ballots. No motion was made.

INDIANFORD DAM REPORT:

The requested modifications from the DNR have been made to the Emergency Action Plan by Rob Montgomery. The wicket gates are 100% open. An update for the DNR grant application will be available at the next meeting.

LAKE MANAGEMENT:
Salvo reviewed the general records retention schedule and requested it be adopted by the lake district. The schedule is the recommendation of the Wisconsin Historical Society.

A Jelinek/Sweeney motion to adopt the general records schedule for the lake district passed, all voted in favor.

Salvo discussed the options for retention including cloud, hard drive, or hard copy. Secretary Jelinek would like to see two medias used.

Proud gave an update on the open records request from Bill Burlingame. He plans to reach out to Attorney Danielle Thompson prior to responding to the request.

LANDING AND LAKE ACCESS: Treasurer Meyers recommended deferring the landing project until the Indianford Dam project has been completed. He feels there is too many unknowns in both projects to make both feasible at this time.

Bowers stated there are too few boat landings around the lake now to accommodate all. He reviewed options to improve the existing boat landing including replacing pavers with concrete sheets or completing the project in stages. The committee discussed purchasing options along with ownership issues.

PUBLIC COMMENT:

- Eric Richardson requested an update on the study and determination for the water level increase from the DNR. He requested that it be a discussion item on a future agenda. Sweeney has not heard any updates.

COMMENTS FROM COMMISSIONERS:

- Jim Bowers asked Chairperson Sweeney how the public participation emails were being distributed and received. Sweeney stated there was only one for this meeting and none at the April meeting. They are being forwarded to person as needed.

Being no other business before the board, a Jelinek/Shumaker motion to adjourn passed, all voted in favor.

Rock Koshkonong Lake District May 2020 Financial Report

Dam Fund CD1	$ 236,712.88	matures 2-19-2021
Dam Fund CD2	$ 206,332.52	matures 7-9-2020
Dam Fund MM	$ 260,666.12	available
Dam Fund Total	**$ 703,711.52**	

Lake Improvement MM	**$ 107,025.85**

General Fund Balance and Activity

3-9-2020 Balance	**$ 210,940.62**
Kim Bothom-Mar 20	$ (1,200.00)
MARs	$ (1,978.46)
MARs	$ (467.50)
Meade and Hunt	$ (39,246.52)
Meade and Hunt	$ (38,308.50)
Alliant 1	$ (47.98)
Alliant 2	$ (19.65)
Badgerland Disposal	$ (585.24)
Thompson Legal	$ (245.00)
4-30-2020 Balance	**$ 128,841.77**

Deposit taxes	$ 168.50	42K in revenue to come
Baer Insurance	$ (3,495.00)	Annual
MARS	$ (2,681.25)	EOP-IOP
4-30-2020 Adjusted Balance	**$ 122,834.02**	
USGS Deposit	$ (6,933.00)	10-1-19 through 3-31-20
Meade and Hunt	$ (14,236.07)	JF Brennon $11,316 (Dive Inspection)
Anticipated Balance	**$ 101,664.95**	

Notes:

Badgerland Disposal Bill was delinquent, now paid. Verifying dumpster is required.

Waiting for NOAA to provide daily water level forecast

Need secretary's sample signature for BMO records request

Tabled item - Information was provided to commissioners: Assessment exemptions, vote, and resolve tonight.

1. RRLE $0 value parcels 2. Multi-parcel active farms (not zoned ag- schedule F required)
3. Common areas for multi-unit buildings

Dam project is a must do mandated project. See budget consolidations below.
Will need to reallocate funds or pull from dam fund to facilitate RFQ process and contract award.
We will need a lender commitment prior to contract award.
Boat Landing project could be deferred considering it is still in the conceptual phase?

2019 forward	$ 27,700.00
2020 Dam Budget	$ 50,000.00
2020 Unallocated	$ 26,615.00
	$ 104,315.00
Cost to date	$ (90,291.00)
Balance	$ 14,024.00
MARS (additional requirement- residue from 2014 WIDNR directives)	$ (2,681.25)
Meade and Hunt (change approved to better define dam condition and SOW)	$ (14,236.07)
Overrun to meet grant application deadline	$ (2,893.32)

2020 Landing Budget	$ 73,000.00
Legal	$ (3,000.00)
Appraisal?	$ -
Balance (Need to verify MARS detail charged to Dam Project???)	$ 70,000.00

Rock Koshkonong Lake District June 2020 Financial Report

Dam Fund CD1	$	236,712.88	matures 2-19-2021
Dam Fund CD2	$	208,657.69	matures 7-9-2020
Dam Fund MM	$	260,829.09	available
Dam Fund Total	**$**	**706,199.66**	
Lake Improvement MM	**$**	**107,092.74**	
General Fund Balance and Activity			
4-30-2020 Balance	**$**	**128,841.77**	
Kim Bothom-Apr 20	$	(1,200.00)	
Baer Insurance	$	(3,495.00)	***rebate below***
MARS	$	(2,681.25)	
Alliant 1	$	(20.99)	
Alliant 2	$	(48.95)	
Kim Bothom-May 20	$	(1,200.00)	
USGS Deposit	$	(6,933.00)	10-1-19 through 3-31-20
Meade and Hunt	$	(14,236.07)	
Alliant 1	$	(19.05)	
Alliant 2	$	(38.55)	
Deposit taxes	$	168.50	41K in revenue to come
Deposit Insurance rebate	$	579.00	
4-30-2020 Adjusted Balance	**$**	**99,716.41**	
Thompson Legal	$	(472.50)	
Anderson Appraisal	$	(1,150.00)	
Anticipated Balance	**$**	**98,093.91**	

Notes:

Requested draft resolution for exempt parcels. Assessment refunds due.
Waiting for NOAA to provide daily water level forecast
BMO records request signed by RKLD officers and submitted to BMO.

Assessment vs Mill Rate vote for annual meeting. Qualify projects require a special charge in addition. Projects benefitting a section/region of the district could be segregated and charged regionally.

Dam Project needs more 2020 funds. Grant award appears positive. RFQ results will determine 2021 budget and special charges for loan period assumed to be 10 years or less.

2019 forward	$	27,700.00
2020 Dam Budget	$	50,000.00
2020 Unallocated	$	26,615.00
	$	104,315.00
Cost to date	$	(90,291.00)
Balance	$	14,024.00
MARS (additional requirement- residue from 2014 WIDNR directives)	$	(2,681.25)
Meade and Hunt (change approved to better define dam condition and SOW)	$	(14,236.07)
Overrun to meet grant application deadline	$	(2,893.32)

2020 Landing Budget	$	73,000.00
Legal	$	(3,000.00)
Appraisal	**$**	**(1,150.00)**
Balance (Need to verify MARS detail charged to Dam Project???)	$	68,850.00