Location Change

Rock Koshkonong Lake District

Board of Commissioners

July 16, 2020
6:00 p.m.
Race Track Park
900 Stoughton Rd
Edgerton WI 53534

1. Call to Order
2. Confirmation of Meeting Public Notice
3. Approval of Agenda(action)
4. Approval Draft June 18, 2020 Meeting Minutes (action)
5. Public Participation (agenda items only)
6. Treasurers Report (discussion/action)
   - Bills and Invoices (discussion/action)
   - Summit Accounting RKLD Annual Audit (discussion/possible action)
   - 2020 Annual Meeting – Property Owner/Elector Verification and Voter Ballot Process, Annual Meeting Agenda, Location, Levy/Special Charge, Recording personnel- Annual Meeting (discussion/possible action)
   - 2020-2021 Annual Budget
   - Ballot/ Board Candidates Declarations
7. Indianford Dam Report
   - Indianford Dam Gate Project (discussion/action)
9. Landing and Lake Access
   - update
   - Needs/Partners WDNR Report (discussion)
10. Lake District Management
11. Resolutions
12. Public Comment
13. Comments from Commissioners
14. Adjourn

JUNE 18, 2020
BOARD OF COMMISSIONERS MEETING MINUTES
ROCK KOSHKONONG LAKE DISTRICT

Chair Alan Sweeney called the meeting to order at 6:08 P.M. Board of Commissioner members present were Secretary Jim Jelinek, Steve Proud (by phone), Jim Bowers, Kerry Hull and Michael Shumaker along with several district members.

Sweeney confirmed the meeting agendas were posted.

APPROVE AGENDA: A Jelinek/Shumaker motion to approve the June 18, 2020 agenda passed, all voted in favor.

APPROVE MINUTES: A Proud/Jelinek motion to approve the May 7, 2020 minutes passed, all voted in favor.

PUBLIC PARTICIPATION ON AGENDA: Bill Burlingame stated that he received a letter from the RKLD attorney stating that previous Chairperson Steve Proud does not have or will not provide the requested public records. Burlingame stated if Steve Proud does not have this information and he has already disposed of it and he is aware that he broke state law, I would ask Steve Proud to resign. He is not doing anyone any favors by disposing of all public records from the past.

BILLS LIST: A Shumaker/Bowers motion to approve the bills list in the amount of $31,495.36 passed, all voted in favor.

TREASURERS REPORT: Chairperson Alan Sweeney presented the attached Treasurer's report. DAM Fund CD #2 matures on July 9, 2020.

A Hull/Jelinek motion give Treasurer Mark Meyers the authority to roll DAM Fund CD #2 as Mark sees fit passed, all voted in favor.

A Jelinek/Shumaker motion to approve the bills list and treasurer's report passed, all voted in favor.

A Jelinek/Shumaker motion to table the Summit Accounting completing the RKLD Annual Audit until the next meeting passed, all voted in favor.

Bill Burlingame presented lake district parcel information gathered from the townships along with the changes to the voting restrictions.

The committee discussed property owner/elector verification and ballot process options for the annual meeting. Sweeney proposed a voting certificate that would be completed by the voter. Shumaker recommended adding the county information to the proposed voter certificate.

A Jelinek/Shumaker motion to table the decisions for the annual meeting and to allow Chairperson Alan

Sweeney to bring the necessary documents to make decisions on the annual meeting passed, all voted in favor.

INDIANFORD DAM REPORT: Sweeney stated the DNR was awarded as grant eligible and placed on the priority funding list with a maximum of $400,000 grant funds. Per the restrictions, the project will need to be bid by September 10th.

LANDING AND LAKE ACCESS: Jelinek and Bowers will be meeting with Dane County Parks to discuss the possible purchase

Bill Burlingame reviewed the DNR study completed on the landings and parking available within the District. The DNR concluded that there are adequate landings with the minimum number of parking spaces required. Ryan Peterson, Rock River Safety Patrol, cited the DNR law that townships cannot block the parking spots on the public road adjacent to the landing.

Shumaker stated boating traffic in the lake district has increased due to the restrictions on the COVID-19.

LAKE DISTRICT MANAGEMENT: Adam Walton presented informational photos on the water conditions under the railroad bridge. The dangers he reviewed include low water, pylons beneath the water, and lack of channel markers and lighting.

Alan Sweeney stated the railroad has suggested they will install lighted markers if provided. Bowers stated there should be channel markers installed to alleviate the dangers. Shumaker will research options

John Dohner stated in the past Town of Sumner provided a $1500 check to the RKLD for the dredge project on Mud Lake. The past chairperson stated it was not to be cashed and given back to the township. Proud verified the check was cashed and believes the money given to the safety patrol. John Dohner confirmed it was not. If the amount is returned, the Town of Sumner indicated it will be used for road improvement.

A Shumaker/Bowers motion to repay the Town of Sumner $1500 pending verification passed, all voted in favor.

PUBLIC COMMENT:

- Justin Schultz stated at the 2019 RKLD annual meeting and election, he signed a physical affidavit verifying eligibility for voting.

COMMENTS FROM COMMISSIONERS:

- Mike Shumaker reviewed the stay received from the DNR regarding the 2 1/2" water raise. It includes the study work completed and requests additional time to continue research due to the high water.

- Jim Jelinek followed up on parking and boat landings. He stated it is difficult to post and it is getting worse at least 45 minutes to an hour wait to launch a boat. It is frustrating

- Steve Proud requested town board chairpersons around the lake work for additional economic

development. He stated we need to be looking at more boat landings to support the businesses to bring more tax dollars to all townships.

Being no other business before the board, a Jelinek/Bowers motion to adjourn passed, all voted in favor.

Rock Koshkonong Lake District July 2020 Financial Report

Dam Fund CD1	$	236,712.88	matures 2-19-2021
Dam Fund CD2	$	209,445.79	matures 7-9-2020
Dam Fund MM	$	260,908.41	available
Dam Fund Total	**$**	**707,067.08**	
Lake Improvement MM	**$**	**107,125.31**	

General Fund Balance and Activity

6-29-2020 Balance	**$**	**99,716.41**	
Kim Bothom-Apr 20	$	(1,200.00)	
MARS	$	(330.00)	
Meade and Hunt	$	(410.25)	
Thompson Legal	$	(647.50)	
Anderson Appraisal	$	(1,150.00)	
Alliant 1	$	(21.70)	
Alliant 2	$	(38.55)	
Deposit taxes	$	103.15	
Deposit taxes	$	46.40	41K in revenue to come
4-30-2020 Adjusted Balance	**$**	**96,067.96**	

Notes:

Requested draft resolution for exempt parcels. Assessment refunds due.
Waiting for NOAA to provide daily water level forecast
BMO records request signed by RKLD officers and submitted to BMO.
Assessment vs Mill Rate vote for annual meeting. Qualified projects require a special charge in addition.
Projects benefitting a section/region of the district could be segregated and charged regionally.

Dam Project needs more 2020 funds. Grant award appears positive. RFQ results will determine 2021 budget and special charges for loan period assumed to be 10 years or less.

ROCK KOSHKONONG LAKE DISTRICT

2021 PROPOSED BUDGET

2020 assessment was $45 per parcel. 2021 proposed assessment is $30 per parcel or .0002 mill rate ($20/100K)

Budget is based on 4,400 parcels. Mill rate X 660M in assessed values. (4,000 was used in the past)

Dam project will require annual payments of $180,000-200,000. A special charge of $45-50 will be added for a period of 8-10 years. Property owners will see a maximum of 1 special charge.

		2019 Budget		2019 Actual		2020 Budget		2021 Budget	2021 Budget Notes
TOTAL REVENUE		**160,000**		**176,626**		**180,000**		**132,000**	dam project not included
COST OF OPERATIONS/ APPROPRIATIONS									
OFFICE SUPPLIES/MTG EXP		5,100		900.56		5,000		5,000	
BANK CHARGES		1,000		0.00		0		-	
WAGES				0.00		0		-	
INSURANCE		5,000		3,497.00		3,500		3,500	
PRINTING/POSTAGE		4,000		3,139.52		2,500		2,500	
PROFESSIONAL FEES				0.00					
	ACCOUNTING	6,000		2,840.00		2,800		2,000	
	LEGAL GENERAL	5,000		18,108.55		**0**		**7,000**	40 hrs@ $175
WEBSITE		5,000		765.00		3,000		3,000	
PUBLIC INFORMATION		5,000		244.00		2,500		2,500	
INDIANFORD DAM MGT				0.00					
	UTILITIES	3,000		2,419.07		2,400		2,400	
	MAINT REPAIR	7,000		13,412.27		**3,700**		**4,050**	
	USGS STATIONS	20,000		20,550.00		20,200		22,000	USGS annual + phone line
	CLEANING AND BOOM	5,000		8,030.75		12,000		15,000	Kim $1,200 per month
DUES AND FEES		400		315.57		0		400	
OTHER	**BOUYS**	500		253.35		0		850	moved from lake management for 2021
TOTAL COST OF OPERATIONS		**72,000**		**74,475.64**		**57,600**		**70,200**	
LAKE MANAGEMENT									

WATER LEVEL REGULATION								
	BIOLOGY	-						
	Engineering	6,000		6,242.00				
	Legal	30,000		19,164.25				
NEW INITIATIVES LANDINGS							27000	annual project budget planning/assistance
	BOAT LANDINGS	5,000		0.00		5,000		
	ENGINEERING	38,000		0.00		38,000		
	LEGAL	5,000		9,991.50		5 ,000		
TRANSFER BACK TO LK MGT				0.00			30000	dam fund savings plan
INDIANFORD DAM MODIFICATION				0.00		-	4,800	misc
BOATER SAFETY, **BUOYS**		4,000		425.00		4,000		
TOTAL LAKE MANAGEMENT		**88,000**		**35,822.75**		**88,000**	**61,800**	
TOTAL ALL COSTS		**160,000**		**110,298**		**160,000**	**132,000**	
						FUND BALANCES		
				Fund Balance 1/1/2019		**Interest & Transfers**	**RKLD does not plan to borrow from the dam or lake fund to supplement the general fund. All interest will stay with the associated account and become part of the balance.**	
GENERAL FUND				TBD		TBD	**tax revenue for normal operation and planning**	
LAKE RESTORATION FUND (nonlapsable)**				TBD		TBD	**should be allocated to global or regional projects**	
INDIANFORD DAM FUND (nonlapsable)***				TBD		TBD	**see dam project allocation, grant bridge, and savings**	
**The "Lake Restoration Fund" was created by a resolution adopted at the 2008 annual meeting								
***The Indianford Dam Fund" was established pursuant to a resolution adopted at the District's 2003 Annual Meeting and ammended at the 2011 Annual Meeting								

Dam Project Budget	$	2,275,000.00
Phase 1 -Design & Grant App (2020)	$	(75,000.00)
RKLD Segregated Funds (Dam Fund)	$	(700,000.00)
Net Amount Borrowed	$	1,500,000.00
Annual Payments via Special Charge (8-10 years depending)	$	180,000.00
Dam Fund	$	750,000.00
Allocation to dam project	$	(700,000.00)
Grant award (estimated 2022)	$	400,000.00
	$	450,000.00
10 year savings plan	$	300,000.00
Dam fund target (interest not included)	$	750,000.00